GUIDE TO THE IMPLEMENTATION OF ELECTRONIC TRANSCRIPTS AND STUDENT RECORDS

Pre-Kindergarten Through Postsecondary Edition

Part 6 of 9

Transaction Set 997
Functional Acknowledgment

Authored by Members of the American National Standards Institute Accredited Standards Committee X12 Subcommittee A: Education Administration

> Version 4 April 1998

Note to User:

The Electronic Transcripts and Student Records suite of formats is made up of five transaction sets:

TS130-Student Educational Record (Transcript)

TS131-Student Educational Record (Transcript) Acknowledgment

TS146-Request for Student Educational Record (Transcript)

TS147-Response to Request for Student Educational Record (Transcript)

TS997-Functional Acknowledgment

The "Guide to the Implementation of Electronic Transcripts and Student Records, Pre-Kindergarten through Postsecondary Edition" provides usage details for the elementary, secondary, and postsecondary education communities. Based on ANSI ASC X12 Version 4 Release 1, the Guide was made available in April 1998.

Part 1--Chapters 1-3: Additional critical information for proper use of the transaction sets as a whole

Chapter 1: Introduction

Chapter 2: ASC X12 Nomenclature Chapter 3: Acknowledgment Process

Part 2--TS130: Student Educational Record (Transcript)

Part 3--TS131: Student Educational Record (Transcript) Acknowledgment

Part 4--TS146: Request for Student Educational Record (Transcript)

Part 5--TS147: Response to Request for Student Educational Record (Transcript)

Part 6--TS997: Functional Acknowledgment

Part 7--Appendix A: Change Summary

Part 8--Appendix B: Data Element Dictionary

Part 9--Appendix C: Segment Summary

The above documentation is available electronically, free of charge, in Microsoft Word 97 format (.doc), Portable Document Format (.pdf), and Rich Text Format (.rtf) from http://nces.ed.gov/edi.html under the "Implementation Documents" link. Bound copies may be purchased from the AACRAO Distribution Center by calling (301) 490-7651 or by fax at (301) 206-9789. The publication order number is 6007.

Documentation for the five transaction sets was developed using SpecBuilder Version 3.2 from EDIfECS Corporation and is downloadable in native SpecBuilder format (.eds) from their web page-http://www.edifecs.com. This format provides a navigable version of the transaction sets and is intended to be used as a replacement for the hyper-linked capability provided in the previous version of the Guide. A copy of either SpecViewer (downloadable, free of charge, from the EDIfECS home page) or SpecBuilder (available from EDIfECS) is required to view the native SpecBuilder output. While it is possible to print from either SpecViewer or SpecBuilder, it is suggested that locally printed copies be generated from the .doc, .pdf, or .rtf files since they have been enhanced for that purpose.

A postsecondary edition has been published by the Postsecondary Electronic Standards Council and is available, free of charge, electronically at http://www.standardscouncil.org/transsets.htm. Bound copies may be purchased from the AACRAO Distribution Center by calling (301) 490-7651 or by fax at (301) 206-9789. The publication order number is 6006.

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Functional Acknowledgment

Functional Group=FA

This Draft Standard for Trial Use contains the format and establishes the data contents of the Functional Acknowledgment Transaction Set (997) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to define the control structures for a set of acknowledgments to indicate the results of the syntactical analysis of the electronically encoded documents. The encoded documents are the transaction sets, which are grouped in functional groups, used in defining transactions for business data interchange. This standard does not cover the semantic meaning of the information encoded in the transaction sets.

Heading (Table 1):

Pos	<u>Id</u>	Segment Name	Req	Max Use	Repeat	Notes	<u>Usage</u>	<u>Page</u>
010	ST	Transaction Set Header	M	1		N1/010	Must use	5
020	AK1	Functional Group Response Header	M	1		N1/020	Must use	6
LOOP II) - AK2				999999			
030	AK2	Transaction Set Response Header	О	1		N1/030	Used	7
LOOP II) - AK3				999999			
040	AK3	Data Segment Note	O	1			Used	8
050	AK4	Data Element Note	O	99			Used	10
060	AK5	Transaction Set Response Trailer	M	1			Must use	11
070	AK9	Functional Group Response Trailer	M	1			Must use	13
080	SE	Transaction Set Trailer	M	1			Must use	15

Notes:

1/010 These acknowledgments shall not be acknowledged, thereby preventing an endless cycle of acknowledgments of acknowledgments. Nor shall a Functional Acknowledgment be sent to report errors in a previous Functional Acknowledgment.

The Functional Group Header Segment (GS) is used to start the envelope for the Functional Acknowledgment Transaction Sets. In preparing the functional group of acknowledgments, the application sender's code and the application receiver's code, taken from the functional group being acknowledged, are exchanged; therefore, one acknowledgment functional group responds to only those functional groups from one application receiver's code to one application sender's code.

There is only one Functional Acknowledgment Transaction Set per acknowledged functional group.

1/020 AK1 is used to respond to the functional group header and to start the acknowledgement for a functional group. There shall be one AK1 segment for the functional group that is being acknowledged.

1/030 AK2 is used to start the acknowledgement of a transaction set within the received functional group. The AK2 segments shall appear in the same order as the transaction sets in the functional group that has been received and is being acknowledged.

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Note to User:

Segments can carry different connotations depending on their location within the transaction set. Therefore, instructions within a segment are tailored to the segment's relative position.

Valid values for a particular instance of a data element are also highly dependent on the data element's location. Relevant code values for a data element are listed with each occurrence unless the list is very long AND all codes are relevant regardless of location within the transaction set. The country codes for data element 26 in the N4 segment, for example, are only listed in Appendix B. Some code values for some data elements have extended definitions to further explain the usage of the code. Extended definitions are listed only in Appendix B unless required for proper interpretation as is the case with many occurrences of Data Element 1073-Yes/No Condition or Response Code.

A new attribute column, Usage, appears in this version of the Guide. Codes for this column are:

Must Use = must be sent

Used = may be sent but is not required

K12 Only = sent only in elementary/secondary to elementary/secondary transmissions

Postsec Only = sent only in transmissions from postsecondary institutions

Not Used = not used in this transaction set at the current position

Refer to Chapter 2 for a complete description of the columns and codes used in the segment summary and the segment details which follow.

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ST Transaction Set Header

Pos: 010 Max: 1 Heading - Mandatory Loop: N/A Elems: 2

To indicate the start of a transaction set and to assign a control number

Element Summary:

Ref	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
ST01	143	Transaction Set Identifier Code Description: Code uniquely identifying a Transaction Set Code Description 997 Functional Acknowledgment	М	ID	3/3	Must use
ST02	329	Transaction Set Control Number Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set	M	AN	4/9	Must use
		Note to User: This is the identifying control number assigned and maintained by the sender of the transaction set. This value is assigned by the sender in such a way that it is unique to the transaction being sent. This value must match that in data element SE02.				

Semantics:

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^{1.} The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).

Functional Group Response Header

Pos: 020 Max: 1 Heading - Mandatory Loop: N/A Elems: 2

To start acknowledgment of a functional group

Element Summary:

Ref	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
AK101	479	Functional Identifier Code	M	ID	2/2	Must use
		Description: Code identifying a group of application related transaction sets Code Description AK Student Educational Record (Transcript) Acknowledgment (131) ED Student Educational Record (Transcript) (130) RY Request for Student Educational Record (Transcript) (146) RZ Response to Request for Student Educational Record (Transcript) (147)				
AK102	28	Group Control Number Description: Assigned number originated and maintained by the sender Note to User: This is the same as the Group Control Number (GS06/GE02) received in the GS/GE functional group envelope of the transmission being acknowledged.	M	N0	1/9	Must use

Semantics:

- 1. AK101 is the functional ID found in the GS segment (GS01) in the functional group being acknowledged.
- 2. AK102 is the functional group control number found in the GS segment in the functional group being acknowledged.

Transaction Set Response Header

Pos: 030 Max: 1 Heading - Optional Loop: AK2 Elems: 2

To start acknowledgment of a single transaction set

Element Summary:

Ref	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
AK201	143	Transaction Set Identifier Code	M	ID	3/3	Must use
		Description: Code uniquely identifying a Transaction Set Code Description 130 Student Educational Record (Transcript) 131 Student Educational Record (Transcript) Acknowledgment 146 Request for Student Educational Record (Transcript) 147 Response to Request for Student Educational Record (Transcript)				
AK202	329	Transaction Set Control Number Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set Note to User: This is the same as the ST02/SE02 Transaction Set Control Number of the transaction set which is being acknowledged.	M	AN	4/9	Must use

Semantics:

- 1. AK201 is the transaction set ID found in the ST segment (ST01) in the transaction set being acknowledged.
- 2. AK202 is the transaction set control number found in the ST segment in the transaction set being acknowledged.

AK3 Data Segment Note

Pos: 040 Max: 1 Heading - Optional Loop: AK3 Elems: 4

To report errors in a data segment and identify the location of the data segment

Element Summary:

<u>Ref</u>	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
K301	721	Segment ID Code	M	ID	2/3	Must use
		Description: Code defining the segment ID of the data segment in error				
		Code Description				
		AAA Request Validation				
		ATV Student Activities and Awards				
		BGN Beginning Segment				
		CRS Course record				
		CSU Supplemental Course Data				
		DEG Degree Record				
		DMG Demographic Information				
		DTP Date or Time or Period				
		EMS Employment Position				
		ERP Educational Record Purpose				
		FOS Field of Study				
		HC Health Condition				
		HS Health Screening				
		IMM Immunization Status Code				
		IN1 Individual Identification				
		IN2 Individual Name Structure Components				
		IND Additional Individual Demographic Information				
		LUI Language Use				
		LX Assigned Number				
		MKS Marks Awarded				
		N1 Name				
		N2 Additional Name Information				
		N3 Address Information				
		N4 Geographic Location				
		NTE Note/Special Instruction				
		OPS Program Subject Area and Eligibility				
		OPX Placement Criteria				
		PCL Previous College				
		PER Administrative Communications Contact				
		PWK Paperwork				
		QTY Quantity				
		RAP Requirement, Attribute, and Proficiency				
		REF Reference Identification SBT Subtest				
		SE Transaction Set Trailer SES Academic Session Header				
		SP Special Program SRE Test Scores				
		SSE Entry and Exit Information				
		SSE Entry and exit information SST Student Academic Status				
		ST Transaction Set Header				
		SUM Academic Summary				
		TST Test Score Record				
		151 TEST SCOIE RECOID			1	

Ref	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
AK302	719	Segment Position in Transaction Set Description: The numerical count position of this data segment from the start of the transaction set: the transaction set header is count position 1	M	N0	1/6	Must use
AK303	447	Loop Identifier Code Description: The loop ID number given on the transaction set diagram is the value for this data element in segments LS and LE	0	AN	1/6	Used
AK304	720	Segment Syntax Error Code Description: Code indicating error found based on the syntax editing of a segment Code Description 1 Unrecognized segment ID 2 Unexpected segment 3 Mandatory segment missing 4 Loop Occurs Over Maximum Times 5 Segment Exceeds Maximum Use 6 Segment Not in Defined Transaction Set 7 Segment Not in Proper Sequence 8 Segment Has Data Element Errors	0	ID	1/3	Used

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AK4 Data Element Note

Pos: 050 Max: 99
Heading - Optional
Loop: AK3 Elems: 4

To report errors in a data element or composite data structure and identify the location of the data element

Element Summary:

<u>Ref</u>	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
AK401	C030	Position in Segment Description: Code indicating the relative position of a simple data element, or the relative position of a composite data structure combined with the relative position of the component data element within the composite data structure, in error; the count starts with 1 for the simple data element or composite data structure immediately following the segment ID	M	Comp		Must use
AK402	725	Data Element Reference Number Description: Reference number used to locate the data element in the Data Element Dictionary	0	N0	1/4	Used
AK403	723	Data Element Syntax Error Code Description: Code indicating the error found after syntax edits of a data element Code Description Mandatory data element missing Conditional required data element missing. Too many data elements. Data element too short. Data element too long. Invalid character in data element. Invalid code value. Invalid Date Invalid Time Exclusion Condition Violated	M	ID	1/3	Must use
AK404	724	Copy of Bad Data Element Description: This is a copy of the data element in error	0	AN	1/99	Used

Semantics:

1. In no case shall a value be used for AK404 that would generate a syntax error, e.g., an invalid character.

Transaction Set Response Trailer

Pos: 060 Max: 1
Heading - Mandatory
Loop: AK2 Elems: 6

To acknowledge acceptance or rejection and report errors in a transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
AK501	717	Transaction Set Acknowledgment Code Description: Code indicating accept or reject condition based on the syntax editing of the transaction set Code Description A Accepted E Accepted But Errors Were Noted M Rejected, Message Authentication Code (MAC) Failed R Rejected W Rejected, Assurance Failed Validity Tests X Rejected, Content After Decryption Could Not Be Analyzed	M	ID	1/1	Must use
AK502	718	Transaction Set Syntax Error Code Description: Code indicating error found based on the syntax editing of a transaction set Code Description 1 Transaction Set Not Supported 2 Transaction Set Trailer Missing 3 Transaction Set Control Number in Header and Trailer Do Not Match 4 Number of Included Segments Does Not Match Actual Count 5 One or More Segments in Error 6 Missing or Invalid Transaction Set Identifier 7 Missing or Invalid Transaction Set Control Number 8 Authentication Key Name Unknown 9 Encryption Key Name Unknown 10 Requested Service (Authentication or Encrypted) Not Available 11 Unknown Security Recipient 12 Incorrect Message Length (Encryption Only) 13 Message Authentication Code Failed 15 Unknown Security Originator 16 Syntax Error in Decrypted Text 17 Security Not Supported 23 Transaction Set Control Number Not Unique within the Functional Group	0	ID	1/3	Used
AK503	718	Transaction Set Syntax Error Code Description: Code indicating error found based on the syntax editing of a transaction set Note to User: Values are listed under AK502.	0	ID	1/3	Used

<u>Ref</u>	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
AK504	718	Transaction Set Syntax Error Code Description: Code indicating error found based on the syntax editing of a transaction set Note to User: Values are listed under AK502.	0	ID	1/3	Used
AK505	718	Transaction Set Syntax Error Code Description: Code indicating error found based on the syntax editing of a transaction set Note to User: Values are listed under AK502.	0	ID	1/3	Used
AK506	718	Transaction Set Syntax Error Code Description: Code indicating error found based on the syntax editing of a transaction set Note to User: Values are listed under AK502.	0	ID	1/3	Used

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Functional Group Response Trailer

Pos: 070 Max: 1 Heading - Mandatory Loop: N/A Elems: 9

To acknowledge acceptance or rejection of a functional group and report the number of included transaction sets from the original trailer, the accepted sets, and the received sets in this functional group

Element Summary:

Ref	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
AK901	715	Functional Group Acknowledge Code Description: Code indicating accept or reject condition based on the syntax editing of the functional group Code Description A Accepted E Accepted But Errors Were Noted M Rejected, Message Authentication Code (MAC) Failed P Partially Accepted, At Least One Transaction Set Was Rejected R Rejected W Rejected, Assurance Failed Validity Tests X Rejected, Content After Decryption Could Not Be Analyzed	M	ID	1/1	Must use
AK902	97	Number of Transaction Sets Included Description: Total number of transaction sets included in the functional group or interchange (transmission) group terminated by the trailer containing this data element	M	N0	1/6	Must use
AK903	123	Number of Received Transaction Sets Description: Number of Transaction Sets received Note to User: If there were no discrepancies between reported and received, this number will match the value in AK902.	M	N0	1/6	Must use
AK904	2	Number of Accepted Transaction Sets Description: Number of accepted Transaction Sets in a Functional Group Note to User: If there were any rejected transaction sets, this number will be different from the values in AK902 and AK903.	M	N0	1/6	Must use

<u>Ref</u>	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
AK905	716	Functional Group Syntax Error Code Description: Code indicating error found based on the syntax editing of the functional group header and/or trailer Code Description 1 Functional Group Not Supported 2 Functional Group Version Not Supported 3 Functional Group Trailer Missing 4 Group Control Number in the Functional Group Header and Trailer Do Not Agree 5 Number of Included Transaction Sets Does Not Match Actual Count 6 Group Control Number Violates Syntax 10 Authentication Key Name Unknown 11 Encryption Key Name Unknown 12 Requested Service (Authentication or Encryption) Not Available 13 Unknown Security Recipient 14 Unknown Security Originator 15 Syntax Error in Decrypted Text 16 Security Not Supported 17 Incorrect Message Length (Encryption Only) 18 Message Authentication Code Failed	0	ID	1/3	Used
AK906	716	Functional Group Syntax Error Code Description: Code indicating error found based on the syntax editing of the functional group header and/or trailer Note to User: Values are listed under AK905.	0	ID	1/3	Used
AK907	716	Functional Group Syntax Error Code Description: Code indicating error found based on the syntax editing of the functional group header and/or trailer Note to User: Values are listed under AK905.	0	ID	1/3	Used
AK908	716	Functional Group Syntax Error Code Description: Code indicating error found based on the syntax editing of the functional group header and/or trailer Note to User: Values are listed under AK905.	0	ID	1/3	Used
AK909	716	Functional Group Syntax Error Code Description: Code indicating error found based on the syntax editing of the functional group header and/or trailer Note to User: Values are listed under AK905.	0	ID	1/3	Used

Comments:

1. If AK901 contains the value "A" or "E", then the transmitted functional group is accepted. If AK901 is 'R', then the transmitted group is rejected.

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SE Transaction Set Trailer

Pos: 080 Max: 1 Heading - Mandatory Loop: N/A Elems: 2

To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

Ref	<u>Id</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>
SE01	96	Number of Included Segments	M	N0	1/10	Must use
		Description: Total number of segments included in a transaction set including ST and SE segments				
SE02	329	Transaction Set Control Number	M	AN	4/9	Must use
		Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				
		Note to User: This should contain the same value as that transmitted in ST02.				

Comments:

1. SE is the last segment of each transaction set.

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